



Lead for the Greater Good

# Course Release/ Buyout Request

Submit completed form to the Executive Associate Dean, [carterjg@iu.edu](mailto:carterjg@iu.edu)

Name

Email

I am requesting a      course release      for the      fall      semester of  
                                 course buyout      spring

What course are you requesting a buyout/release for (if known)?

To cover my compensation for this request, please use  
a course release granted as part of my initial employment or subsequent retention offer  
funds from my grant or research account number

## Approval Signatures

Faculty Program Director      Scheduling Officer      Contracts and Grants

Fiscal Officer      Executive Associate Dean

Date Submitted      Date Approved